ITON 1070 | Steven Woodard | 25-Oct-2018 | Module 1 Case Problem 3

- 1. The View tab appears to change the appearance. Commands include the following:
 - Inside layout includes 8 different sorting options for the contents.
 - Panes has 3 different options for the viewing panes.
 - Current view has 4 options.
 - Show/hide has 4 options.
 - And there is an Options section.

3. Large Icon view displays icons and names of the contents while the Content view displays the icon, name, and date modified, which makes the Content view single file, while Large Icon view is not single file.

4. Picture Tools become available. I can use it to manage the contents of the folder.

5. While in the folder, in the Home tab, select New item under the New location of the ribbon to add a new file.

6. I clicked the Details pane under Panes in the View tab to display more details on selected files and folders.

7. Under the Navigation pane dropdown, I unchecked the navigation pane to close it.

8. After clicking the up arrow in Pictures, I find that the file explorer is in This PC.

10. Inside a folder one can select in the View tab, Options, which shows change folder and search options. Upon clicking the button in the file explorer, a window will popup, and under the general tab will be several options to choose from.